



Monday 1st June 2020

Dear Parents and Carers,

School re-opening plans for Nursery, Reception, Year 1 and Year 6 from 8 June 2020

I would like to take this opportunity to thank all parents and guardians for the support you have given the school during this difficult time. We are looking forward to seeing all of you as school begins the process of reopening more to more pupils.

From Monday 8 June onwards, we will start to welcome back pupils in Nursery, Reception, Year 1 and Year 6. We will continue the provision for pupils of key workers and other eligible pupils.

Following the recent guidance from the Department for Education, we have been working hard to prepare for the safety and welfare of our pupils and staff.

Please be advised that you are encouraged by the government to send your child to school. However, I do understand that many parents and carers may feel anxious about their child returning to school. Below you will find more information about how the school day will be organised so that you can make an informed decision about whether you send your child to school.

Who can now attend school and from when?

- Alongside those pupils who have already been attending school since the school partially closed on 20 March 2020, the DfE guidance sets out that schools can now expand provision to all pupils in Nursery, Reception, Year 1 and Year 6
- Siblings of these year groups (who are in years 2, 3, 4 or 5) are not able to come back to school yet.
- We will welcome back Year 1 pupils on Monday 8 June, followed by Reception on Monday 15 June, Nursery on Monday 22 June and finally Year 6 pupils on Monday 29 June.
- **Due to cleaning requirements, the school will only be open to pupils in the identified year groups on Monday, Tuesday, Wednesday and Thursday.**
- Anyone who thinks their child now qualifies for a place in school as a child of a key worker or a vulnerable child should contact the Headteacher via admin@jkeble.brent.sch.uk
- Pupils will be organised to be located in a teaching space with up to 15 pupils from their current class. This means they may not be in their usual classroom.

Headteacher: Mrs. Catherine Allard



- The pupils will be with the same group of pupils throughout the whole week. They will not mix with other pupils in the school. The intention is that they will be with the same teacher and teaching assistant all week.
- All stationery will be provided, no pencil cases or any other personal equipment is to be brought to school.
- Break and lunch times will be staggered.
- The behaviour policy will be updated to reflect Covid-19. Please see the attached appendix.

Clinically vulnerable or clinically extremely vulnerable individuals

- If your child has been classed as clinically vulnerable, you should follow medical advice about whether your child can return to school. Please notify the school if you receive medical advice that recommends any additional steps to be taken for your child to return to school.
- If your child lives with someone who is clinically vulnerable, the Government guidance states that your child can still return to school.
- If your child is clinically extremely vulnerable and has been advised to shield, they are not expected to return to school and we will support them to work from home. Please notify the school if your child falls into this category.
- If your child lives with someone who is clinically extremely vulnerable, the Government guidance states that they can only return to school if stringent social distancing can be adhered to and they are able to understand and follow those instructions. Please inform the school if your household (or any other households your child lives in) falls into this category so that we can discuss whether your child can return to school or if they should stay at home.

Cleaning/Health and Safety

- Throughout the day, there will be cleaners on the premises who will clean and sanitise toilets, tables and exposed surfaces and equipment.
- Once pupils leave the school to go home, the school will be cleaned using the cleaning materials as outlined by Public Health England.
- The school has been deep cleaned as well as undergoing a thorough deep clean every Friday.
- Pupils and staff will wash their hands with soap and water after entering the classroom, particularly after coming to school and after breaks, after sneezing, after using the toilet and before and after handling or eating food.
- Alcohol-based sanitisers are at the entrances to school and in the dinner halls.
- All soft furnishings and cushions have been removed from the classrooms where possible.
- We will always try to maintain safe distancing in school but please be aware this will be challenging, especially with our younger children.



- There is no expectation that staff will routinely wear face coverings.
- Please also note that, especially with our younger children, it is possible that a member of our staff may have to comfort your child if they become distressed.

Lunchtime

- Lunch times will be staggered.
- Hot meals will be served as usual.
- Please continue to pay for your child's lunch or send in a packed lunch.
- Pupils will not be allowed to bring in snacks for break time.

What will pupils need to bring/wear?

- Pupils must come to school in their full school uniform. Parents may wish for their child to wear a facemask whilst travelling to and from school. They will not be allowed to use a facemask or gloves during the school day, due to lack of appropriate training information for pupils on how to wear a facemask.
- Pupils must not bring anything to school i.e. rucksacks / book bags/ mobile phones etc.
- Pupils **must** bring their own water bottle with their name on it as the water fountains will be out of use.
- Reception, Year 1 and Year 6 pupils will take PE lessons in their school uniform.

The start/end of the day

- Only one adult is to drop off/collect children and you **must** move on promptly.
- No parents/ carers will be allowed onto the school site
- Vulnerable pupils and children of critical/key workers will attend school as per normal and will join their year group where applicable
- **Key worker Group A** will enter via the main office entrance on Crownhill Road (09.00 – 15:00)
- **Key worker Group B** will enter via the large gate on Crownhill Road (09:00- 15:00)
- **Nursery** children will enter and exit the school via the side Nursery Gate (by the office) on Crownhill Road (09:30 -12.00)
- **Reception** entry and exit via the single reception gate on Crownhill Road (09:45 –14:45)
- **Year 1** entry and exit via the large drive gate on Crownhill Road (09:30-14:45)
- **Year 6** entry and exit via the large drive gate on Crownhill Road (09:45 / 15:15)
- During this time there will be no Breakfast or Afterschool clubs.
- The school will place safety awareness signs outside of the school's gates to ensure that parents maintain a safe social distance.

Access to the school

- Access to the school premises will be restricted to emergency services only.
- Parents may email or phone the school with any enquiries.

Remote Learning



- Activities will continue to be published on the remote learning website page and Google classroom from week beginning 1 June.
- For those pupils in Years 2, 3, 4 and 5 and for those in Nursery, Reception, Year 1 and 6 who do not return to school from Monday 8 June, they will continue with remote learning.
- If your child is not attending school, we will continue to maintain regular contact with you.
- Please note that when your child's year group returns to school please do not message your child's class teacher about remote learning between Monday and Thursday as they will have class responsibility at that time. You may of course send messages on Fridays. If you have any general questions about remote learning, please contact the school office via email or phone.

Next Steps

We appreciate that making a decision about your child returning to school may be difficult for you. Please call the school and ask to speak to a senior leader if you have any questions. Every parent in nursery, reception, Year 1 and Year 6 will be phoned to discuss the return to school. If you decide not to send your child to school, you may decide at a later date that you would like them to return. However, we will only be accepting new returners on the Monday of each week, so if you decide that you do not want them to return for example on Monday 8 June, the earliest start date will be Monday 15 June. You will need to let us know by the Thursday prior to the date of return. The same will apply to all year groups, we will need to know by the Thursday prior to their return on the Monday.

The school day, the building layout and the resources and equipment that are available will feel different for our pupils while we all adjust to a new way of working and learning. It might help your child to adjust if you explain there will be some changes to school life so they have time to prepare for the new protocols.

I do hope that this letter offers clarity and assurances about the school re-opening plans. If you have any questions, please email us and we will respond as soon as possible.

Please remember the guidance on social distancing, keep safe, stay alert and well.

Yours sincerely,

CATHERINE ALLARD
HEADTEACHER