



John Keble

Church of England Primary School

Dear Parents/ carers,

Thank you for requesting an application pack to join our school.

I have enclosed all the documents that you need to complete to enable us to rank and process your application in accordance with our admissions policy.

If you would like to read our policy it is available on our website:

<https://www.johnkeble.com/page/?title=Admissions+and+Prospectus&pid=15>.

Please can you return the pack to us with the following documents:

- Child’s Birth certificate or Passport
- 2 x Proof of address, e.g. council tax bill, bank statement, Government or Local council letter or a utility bill.

Nursery applications only are processed in the Summer Term so you should expect to hear from us after the Easter Holidays. Please can you indicate on the form which option you would like for your child.

Option	Please tick the option you would like
Option 1: A fully funded 15 hour part time morning place every morning 8.30am-11.30am. This does not include lunch.	
Option 2: A fully funded 15 hour part time afternoon place every afternoon 12.15pm-3.15pm. This does not include lunch.	
Option 3: A full time place 8.30am-3.15pm every day. There is a charge of £135 a week for the additional hours, unless you have a DfE code for a 30-hour place. The codes will need to be applied for by September and renewed each term, otherwise a payment is due.	

We look forward to receiving your application and hopefully you will be joining our school.

Yours faithfully,

Lizzie Hollow
Office Manager

Headteacher: Mrs. Catherine Allard